

American Simmental Association Major PTP Show Hosting Responsibilities

American Royal, North American International Livestock Expo,
National Western Stock Show and Fort Worth Stock Show

These policies are effective with the 2016 American Royal.

<i>Area of Responsibility</i>	<i>Host State Responsibilities</i>	<i>ASA Responsibilities</i>
Photographer		Coordinate with official photographer for backdrop photos of all grand and reserve champions, division champions and reserve for press purposes only. Full financial responsibility.
Host Hotel	Secures block	
Rules	Submits current ASA PTP show rules and regulations to show management staff for publication in exhibitor premium books.	Provides host states with most current PTP rules and regulations. Facilitates rules review survey following the show with host state.
Check-in	Coordinates check-in area and time with show management. Provides: 4 volunteers to distribute back numbers/ support traffic; 2 chutes for processing.	Oversees cattle check-in, provides staff to check tattoos, picks up back numbers from show office, serves as the final say on tattoos, issue dates, etc., Adjust class breaks as needed based on regimented classes utilized for all major shows.
Entries	Handles any entry information for which the show management is not accountable.	Receives entry data from host state 2 weeks prior to show date for data pull.
Awards	Full financial and ordering responsibility.	Set up awards on show day and ensure passed out properly.
Show Programs (Printing, covers, distribution)		Full responsibility
Promotion		Full responsibility
Follow up promotion (Press releases)		Full responsibility
Judges (Selection, payment)	Submits 3 names from the PTP approved judges list for consideration by the Activities and Events Committee. Full responsibility for lead judge payment unless otherwise arranged with stock show staff. Once a judge has officiated one of the above 4 major shows, that judge will not be allowed to be nominated for 2 years. Coordinates associate judge selections and ensures that associate judge selections are persons in good standing with the ASA.	Activities and Events Committee to make final judge selection (all major show judge selections to be made at the January board meeting and secured immediately thereafter). Full responsibility for associate judge payment.

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Show ring help		Full responsibility (staff and AJSA Board of Trustees)
Additional awards (Including premier breeder, exhibitor, etc.)	Full responsibility for awards and calculations.	
Ready ring		Provides a ready ring line up staff member. Serves as the official on whether or not a calf is permitted in the ring late.
Official book	Secure one volunteer to serve as recording secretary and keep the official book throughout the show.	Submits official book along with photos to <i>the Register</i> for results publication.
Stalling	Full responsibility (per coordination with show management).	
Tie-out time	Full responsibility (per coordination with show management).	
Booth Space	Accounts for ASA booth/ “in-stalls office” in-stalling space. Serves as landing base for exhibitors to ask questions.	
Booth materials	Full responsibility	ASA provides materials per requests from state associations.
Social events	Full responsibility for any additional activities.	National Show: Host a social, breeder oriented gathering at the National show to develop breeder interaction and foster the feeling of association involvement.
Event Insurance	Full responsibility	
Pulling Hair Samples		Full responsibility. Provide hair sample cards, keep hair samples on file. Handle pulling of hair samples on all division champions and overall grand and reserve champions. In addition, pull 2 random samples for parental validation in an HD panel. ASA will incur costs.
Challenges of Authenticity		Full responsibility of handling any animal authenticity/registration issues when proper protocol is followed for challenges, which begin with a signed written protests from a member and sent to the ASA Executive Vice President.
Conflict Resolution	To remain in the National Show rotation, host states must comply with the outlined responsibilities.	